



CUMBERLAND ROOM

Fairfield Showground Smithfield Rd Prairiewood 9725 2333

Hirer: _____ Today's Date: _____
(Incorporated Body or Person Name Only)

Club or Organisation Name *(if unincorporated)* _____

Address: _____
_____ Post Code: _____

Primary Contact: _____

Telephone (H): _____ (W): _____

(Fax): _____ (M): _____

(Email): _____

Type of Function: _____
(18th Birthday Parties are not accepted)

Date of Function: _____

Function Times: _____
(Access is from 12 noon Hirer & Guests must leave the site by 1.30am)

Number of Guests *(maximum 120)* _____

Will alcohol be consumed on the premises? YES [] NO []

Will alcohol be sold on the premises? YES [] NO []

Will recorded music be played on the premises? YES [] NO []

FEES & CHARGES

(Prices Inclusive of GST, Booking Fee is Non-Refundable)

Cumberland Room Booking Fee **\$200.00** Date: _____ Receipt No: _____
(To be paid within 7 working days of tentative booking, non-refundable)

Cumberland Room Hire (8 Hrs.) **\$550.00** Date: _____ Receipt No: _____
(To be paid 7 working days before the booked date)

Security Bond: **\$500.00** Date: _____ Receipt No: _____
(To be paid 7 working days before the booked date). Bond fees will be refunded via cheque and will take 10-15 working days to process

Police Liquor Advice Authorised YES []

KITCHEN FACILITIES

- 1 x Refrigerator (no freezer)
 - 1 x Domestic Oven
 - 1 x Microwave Oven
 - 1 x Pie Warmer
 - 1 x Zip Instant Boiling Water
- (Any other visible equipment is used for bench space ONLY)

ROOM SET UP

Arrival time for setup _____ Requested time for lock-up _____
(Not before 12.00 noon) (Must be vacated by 1.30 am)

Number of Round Tables _____ Number of Chairs _____
(Maximum 12) (Maximum 120)

Number of Trestle Tables _____ Cake Table Required? _____
(Maximum 6)

Each Hirer expressly acknowledges and agrees that despite his/her licence to hire, he/she is nonetheless subject to and must fully comply with the Terms and Conditions of Entry to the Fairfield Showground, in force from time to time.

A copy of the Terms & Conditions of Entry to Fairfield Showground currently in force is attached to and forms part of this Hire Agreement Terms & Conditions.

In the event of an inconsistency between the Hire Agreement Terms & Conditions and the Terms & Conditions of Entry to Fairfield Showground, the Terms & Conditions of Entry to the Fairfield Showground will take precedence over the Hire Agreement Terms & Conditions, which will then be deemed to have been amended accordingly, to allow for any such inconsistency.

The function room is only let on the prescribed conditions of casual hire and the payment by any person of any sum of money by way of rental for such function room and the issue of a receipt on behalf of Council for such sum shall be deemed to be an acknowledgement and acceptance by such person of the conditions and stipulation contained in these conditions of casual hire.

If the function room is intended to be hired by an unincorporated club or association, the Hirer named above must be a natural person who agrees to be bound by the Conditions of Hire set out on the attached to this Agreement. The Hirer has read the Conditions of Hire attached hereto and agrees to be bound by those Conditions.

Dated this _____ day of _____ 201_____

Hirer Signature _____
(Where the Hirer is an incorporated association, execution hereof must be under seal of the incorporated association and witnessed by the relevant officers.)

Witness Signature

Accepted by/for and on behalf of the Council
(Authorised Delegate of the Council)

Date: _____

